

The Administrator,  
Chakdaha Municipality,  
P.O. Chakdaha, Dist - Nadia,  
West Bengal - 741 222.

Ref: A/333/20100

**Sub :- Internal Audit Report of Annual Financial Statements of Chakdaha Municipality for the Financial Year 2017-18. (Part - A)**

Dear Sir,

As per your work order dated 13-08-2019, we have verified the unaudited Annual Financial Statements of Chakdaha Municipality for the Financial Year 2017-18. During the course of our audit, we have gone through the records of the following departments :-

1. Accounts Section / Cash Section.
2. General / Administration Section / PWD Section.
3. Property Tax Department / Trade License Department.
4. Stores Department / Establishment Department.

We have also checked the following books/registers/statements :-

1. Cash Book and Journal Book.
2. Bank Reconciliation Statements.
3. Income & Expenditure Statement.
4. Investment Register / Loan Register / Appropriation Register / Stock Register.

During the period of our audit, we have gone through the books, records, papers, documents, circulars etc. both hard copies and soft copies, as produced before us and our report is mainly based on the same which are clearly mentioned in the respective area covered in our report. We have entirely relied on the said papers/documents and Reports as stated above and framed our Internal Audit Report accordingly.

We have found the Annual Financial Statements are in agreement with the Books of Account and accepted accounting practice and principles followed in India, have been considered by the Municipality at the time of preparation of the same.

The extract of Income & Expenditure Statement of Chakdaha Municipality for the Financial Year 2017-18 is also enclosed in Annexure -I. The detailed report has been enclosed herewith for your kind consideration in PART - B.

Thanking you,  
Yours faithfully,

For and on behalf of  
**Dutta Ghosh & Associates**

Chartered Accountants

FRN. : 309088E

UDIN 19052898AAAAEL5664

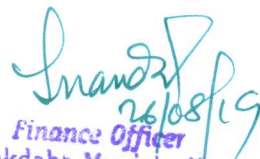
  
Pranab Kumar Ghosh

Partner

Membership No. 052898

Kolkata, the 22<sup>nd</sup> day of August, 2019.  
E-mail : [duttaghoshassociates@gmail.com](mailto:duttaghoshassociates@gmail.com), Website : [www.duttaghoshassociates.com](http://www.duttaghoshassociates.com)



  
Inandip  
26/08/19  
Finance Officer  
Chakdaha Municipality  
Chakdaha, Nadia

  
Amlan Kumar Das  
Executive Officer  
Chakdaha Municipality  
Chakdaha, Nadia

